

Bathurst 75 Self Registration Guide

For age groups U12 and up, please ensure you have a photo (just a head shot) ready to upload during rego process if you did not play competitive last year.

(Please note: Any 'Dual Registration Players' are to not undertake this rego process and please contact the committee in regards to this).

Please follow the following instructions to register online for our club:

If you are intending to apply the ACTIVE KIDS Voucher discount- PLEASE go to Service NSW Website to apply for a voucher. **YOU MUST have this voucher code ready to input before doing the below.**

1. Login:

- a) Go to the Play Football website: www.playfootball.com.au
- b) Click on "Register Now"
- c) Select "Player Registration"
- d) Follow the prompts to proceed to login pages, find your FFA number and/or reset your password
- e) Login using your FFA number and password:

2. Start Registration

- a) Once logged in, select "Make a Registration" or "Register Now"
- b) Update contact details if necessary.
- c) On the next screen, enter the club name : Bathurst 75
NB: If you get a message saying there are no packages then click OK and check the club name
- d) Select the Registration role as: "Player"
NB: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country
- e) Select the correct Registration Package that applies for your registration. Please choose the correct package for your age group (i.e. if you are turning 11 this year, choose the U11 package. If you play up an age group still choose your correct age group that you should be, we will adjust team placements accordingly).
- f) Click the "Add" button.
- g) Click the Next button at the bottom of the screen.
- h) Read and acknowledge the Terms and Conditions then click Next.
- i) You will be taken to the invoice page. **If you are using the Active Kids voucher code: You will see a button to 'Apply Discount'- click this and enter your voucher code. It will validate the voucher and automatically apply the discount to your registration. This voucher is now considered redeemed.**
- j) Click on "Pay Now" to pay online with a credit card (VISA or MasterCard), or select "Manual Payment at Club" if you want to pay by direct deposit into our Club Account (details below) *NB: Payment must be made before a registration can be accepted. Players will not be able to take the field without payment made. (Please contact us if you require a payment plan because of financial difficulty, discretion will be applied).*
- k) Answer the questions on the final page and click the "Save All Answers" button.

Your registration has now been submitted. (You will receive a Tax Invoice via email if payment has not been finalised yet). Make sure you have paid your fees and completed any necessary ID checks, etc. (ID Photos uploaded for U12 and up).

Direct Deposit Info

Bathurst 75 Junior Football Account

Bank: Commonwealth **BSB:** 062504 **Account Number:** 10212163

Please place NAME OF PLAYER (or abbrev) as reference.

Upon direct deposit, please send email notification directly to bathurst75jnr@yahoo.com.au

3. Where do I go if I need help with my registration?

If you have any trouble with your registration you can use the following resources to help you.

- For any Active Kids Rebate Voucher questions- please contact Service NSW.
- Contacts section on the Play Football website.
- Call FFA Support Centre [\(02\) 8020 4199](tel:0280204199) if you are having problems with your password to login.